



THE NUTCRACKER Guide 2018

Artistic Director: Garrett Anderson

Rehearsal Director: Anne Mueller

Nutcracker Rehearsal Directors: Garrett Anderson / Peter Anastos, Anne Mueller, Emily Wallace, Ryan Callan, Sarah Powell and other BIA staff

Academy Rehearsal Coordinator: Emily Wallace

Volunteer Coordinator and BIA Assistant: Linda Hackwell

Marketing Director: Liberty Klautsch

Academy Wardrobe Supervisor: Keri Fitch

Production: Tony Hartshorn

Important Information/ Rules & Regulations

Ballet Idaho's production of *The Nutcracker* casts over 150 dancers. Participating organizations include Ballet Idaho's artistic and administrative staff, company dancers, academy students, The Boise Philharmonic, singers from Opera Idaho's Children's Chorus and a professional production crew. In collaboration this size, your child will be an important team player and we assure that the experience will be both exciting and educational. To secure the safety of all participants and to make this a smooth production from start to finish, please read the following material and keep handy for reference.

Casting and Rehearsal Information

All rehearsals take place downtown at the Esther Simplot Performing Arts Academy (ESPAA) until production week, beginning Tuesday, December 11, 2018, at which time the entire production moves to the Morrison Center.

Posting of FINAL Cast List: First Week of November This list will include final casting as well as designated performances for the Mini Mice and any other double cast parts.

Production Fee \$45.00 Due October 20, 2018. A late charge of \$5 will incur after this date! All BIA student cast members must pay this fee to cover rehearsal expenses, costume maintenance and production fees.

Ticket information: Tickets are available for purchase beginning mid-October for students who are cast in all performances (all one cast parts). Mini mice and any other double cast parts should wait until they know their performances. Parents DO NOT receive discounts on Nutcracker tickets.

Morrison Center Box Office # 208-426-1609
Website: balletidaho.org/performances/the-nutcracker/

Rehearsal schedules will be posted each Tuesday by 5 pm for the following weekend. Schedules are sent via email, posted on our website, available at the Front Desk and on bulletins outside studio 1 at the end of Hallway and in the Philharmonic Building. Most rehearsals are held on Fridays and Saturdays. Generally, once a part begins rehearsing, that part will be called each week. Rehearsals are usually in 1-2 hour blocks at first. Later, the allotted time tapers off, and as we move closer to production and are integrating with the company, afterschool rehearsals will be called.

There WILL BE REHEARSAL the weekend before Thanksgiving, Fri. & Sat., 11/16 & 11/17.

There is NO REHEARSAL the weekend following Thanksgiving, Fri. & Sat., 11/23 & 11/24.

The Nutcracker is divided into two Acts. It is important that parents and cast members know in which Act(s) they perform.

ACT I: Party Scene (inc. Garland Dance), Clara and Fritz, Mini Mice, Battle Scene (Battle Mice & Soldiers, Sled leaders)

ACT II: Sled leaders, Clara, Angels, Bakers, Mini Variations, Sailors

Rehearsal Attendance is mandatory. Students will be excused for illness and for extenuating circumstances on an individual basis. Please report all absences to Emily Wallace. On the day of rehearsal, report absence to front desk. For questions or concerns regarding this policy or a potential absence, please contact Emily: ewallace@balletidaho.org 343.0556 x227

Non-excused absences will result in losing a part!

Punctuality is important. All students should be ready to begin - dressed in proper dance attire with hair up - **15 minutes** prior to the scheduled time. It is disruptive to enter a rehearsal already in session. Remember to consider Saturday events, road closures, traffic and parking.

Rehearsal Check-in Each dancer will be checked in before Saturday rehearsals. Depending on the part, check in either occurs at the Front Desk or in the rehearsal studio as attendance is taken. This will be determined as rehearsals begin.

Rehearsal Pick-up Please stay on call when your student is in rehearsal. Oftentimes rehearsals finish early and we must be able to reach you.

If your student is scheduled in the last rehearsal of the day, **YOU MUST ARRIVE 15 MINUTES IN ANTICIPATION FOR PICK UP** as we do not have the staff to wait with students for late pick-ups! If a parent is late when picking up, the student will wait in our main building (Annex).

Absolutely **no food** is allowed in studios, dressing rooms or bathrooms. When rehearsing in the Annex Building, food should be contained in the back lounge area. Do not leave open containers and drinks in the front lobby! When rehearsing in the Philharmonic Building, food should be contained in the lounge area outside studios A and B. All food wrappers, empty soda cans and trash **MUST BE** discarded. Please be respectful of this facility.

Rehearsal Etiquette Students are expected to remain quiet in the dressing rooms, studios, corridors and lobbies and maintain a professional behavior throughout the production run. Please be respectful to others with regards to language, tone, and subject matter in and out of the studio. Our facilities are shared with a diverse group of artists and families. A professional and respectful learning environment should be maintained at all times. Rehearsal directors should be given a student's undivided attention at all times. All belongings should be kept in order. Young children are to remain in designated studios at all times with assigned chaperones.

If any student is caught vandalizing in the dressing rooms and/or bathrooms, they will lose their part in *The Nutcracker*.

Rehearsal Attire Students are expected to dress neatly in dance attire with proper shoes and hair up for all rehearsals. Females: class required leotards, pink tights and ballet slippers (Angels en pointe) Males: black or grey tights or jazz pants, solid tee-shirt and ballet slippers.

Production Week at the Morrison Center

The Morrison Center is a professional theatre space. Visitors are not permitted backstage. The backstage area is controlled by the Stage Manager, who gives the cues for sets to be moved and cues dancers when it is safe to proceed to the stage. Only performers, stage crew and designated volunteers are permitted on stage or backstage in the wings. The Green Room, company dressing rooms, orchestra, choir and technical crew rooms are off limits to BIA students.

TECHNICAL REHEARSAL & PERFORMANCE DATES for 2018 Season To be confirmed

Tuesday, Dec. 11 (evening) Technical Rehearsal, Morrison Center

4:30 – 5:15 Mini Mice Call and spacing 4:45 – Act I Call; 6:15 – Act 2 Call

Wednesday, Dec. 12 – Dress rehearsal 6:30 – Act I Call; 7:15 – Act II Call

Thursday, Dec. 13 Student Matinee Performance for schools 12:30 -1:15 Act I

7:30 PM performance - 6:30 – Act I Call; 7:15 – Act II Call

Friday, Dec. 14 – 7:30 PM performance - 6:30 – Act I Call; 7:15 – Act II Call

Saturday, Dec. 15 –2 PM and 7:30 PM performances

1:00 – Act I Call; 1:45 – Act II Call 6:30 – Act I Call; 7:15 – Act II Call

Sunday, Dec. 16 12 noon and 4 PM performances

11:00 – Act I Call; 11:45 – Act II Call 3:00 – Act 1 Call; 3:45 – Act 2 Call

Morrison Center Etiquette

Drop off Students should arrive at their designated CALL TIME, enter through the backstage entrance and proceed down the hall to the check-in table, where stage security and a Ballet Idaho volunteer will check them in. The enclosed map, although dated, shows the Academy Drop location. **Young children** must be escorted to the check-in table by a parent or guardian. A volunteer will escort your child from the check-in area to their assigned dressing room. Morrison Center policy DOES NOT allow parents to escort children past the check-in point. Parents are responsible for signing their child in and out and will be requested to leave a contact number, where they can be reached throughout the duration of the rehearsal/production call.

Pick up Students should be picked up at the check-in table by a parent or guardian. When possible, specific pick-up times will be listed on the schedule. We must be able to contact parents/guardians at all times when their child is at the Morrison Center.

Parking For all rehearsals, the Brady Parking Garage will be available to parents, cast members and volunteers. You will be issued a parking code prior to production week that will enable free parking.

ALL ACADEMY STUDENTS must be in dance attire with hair up for the Wednesday tech/spacing rehearsal at the Morrison Center.

Students must stay in their assigned dressing rooms and remain quiet in dressing rooms, hallways and backstage.

All students must be respectful and listen to volunteers and chaperones at all times.

Food, Drink and Organization of... Make sure that your child has had a nutritious meal and is well hydrated before every rehearsal and performance. All food and drink brought to the theatre should be labeled with student's name and will be kept by the check-in table. Dancers will be able to eat at designated times and in designated areas. No food or drink, except water, is allowed in dressing rooms.

We will provide food for the Cast and volunteers between performances on both Saturday and Sunday. This is included within the student participation fee. Our Nutcracker Food committee plans a healthy and diverse menu and manages all donations. In a production such as *The Nutcracker* students benefit from healthy foods with sustenance.

Eye glasses on Stage For safety and aesthetic reasons, students will not be permitted to wear eye glasses on the Morrison Center stage during rehearsals or performances. Please let me know early on if your child is unable to dance on stage without glasses.

Absolutely no eating or drinking in costume (except water).

Backstage volunteers WILL NOT BE allowed to watch from the wings during any performance unless authorized by Ballet Idaho staff.

Closed rehearsals It is the policy of both Ballet Idaho and the Morrison Center that all rehearsals remain closed to the public.

Young Dancers are assigned to specific dressing rooms where they remain the majority of the time when not on stage. The **dressing room chaperones** escort young children to and from the bathrooms and to and from snack breaks. At least one chaperone **MUST** remain in each dressing room at all times while children are present. **Runners** escort children to the stage entrance door when directed to do so by the Academy Director or other designated person. Runners will then escort them back to their dressing rooms after their stage time. During this process children must remain quiet and attentive to all directions.

- **Costumes, hair and make-up** Please see the enclosed costume, hair, make-up, and accessory guide for each part.
 - o **Party Scene Ringlets** are required for all Party Scene girls. Ringlet hairpieces may be rented from Ballet Idaho for \$5.00 or purchased individually by the student/parent. Further details will be provided.
 - o Costumes are not to be removed from backstage.
 - o Due to the limited number of dance retailers in the area, please think ahead regarding the needs for tights, slippers and any other dance undergarments.

- **Further Production Information** with a detailed schedule and confirmed theatre call times with other directions pertaining to the Morrison Center will be provided prior to production week.

Volunteer opportunities

It takes several volunteers to staff the needs of *The Nutcracker*. In order to volunteer, it is required that you become a member of our Guild! Please see Linda Hackwell, our volunteer coordinator, if you are interested and she will provide details. During rehearsals at Ballet Idaho, we may need check-in volunteers on Saturdays, and we will need chaperones once we start running the ballet in completion with the Company. Chaperones, check-in staff, runners, mini-mouse assistants, boutique set-up and sales staff, costuming assistants and food assistants are needed for ALL performances at the Morrison Center.

Photographs

A designated photographer will take candid pictures and portraits during rehearsals and performances at the Morrison Center. All photos will be available for purchase. Additional photo information will be provided later.

BALLET IDAHO *The Nutcracker* Costume Accessory, Make –Up, and Hair Guide

Part	Tights	Leotard	Shoes	Hair	Make-up	Lipstick
Clara	Pink	Nude	Pink	Mid-high bun w/ringlet hairpiece	Light stage	Mauve
Fritz	Black	Black	Black	Slicked back away from face	Natural	Natural
Party/Garland Girls	Pink	White, pink or nude	Pink	Mid-high bun ringlet hairpiece	Light stage	Mauve
Party/Garland Boys	Black	Black	Black	Slicked back away from face	Natural	Natural
Mini Mice girls	Pink	White, pink or nude	Pink	Flat high bun	in mask	in mask
Mini Mice boys	White	White	White	Slicked back away from face	in mask	in mask
Soldier Girls *	Black	White, pink or nude	Black	High bun	Light stage (red felt circ.)**	Mauve
Soldier Boys	Black	White	Black	Slicked back away from face	Light stage (red felt circ.)**	Natural
Battle Mice Girls	Black	Black	Black (jazz ok)	Flat high bun	in mask	in mask
Battle Mice Boys	Black	Black	Black (jazz ok)	Slicked back away from face	in mask	in mask
Angels	Pink	Nude or white	Pointe	Flat high bun	Stage	No red
Mini Var. Spanish	Pink	Nude or black	Pink	Mid-high bun	Light stage	Mauve
Mini Var. Chinese	Pink	White, pink or nude	Pink	Mid-high bun	Light stage	Mauve
Mini Var. French	Pink	White, pink or nude	Pink	Mid-high bun	Light stage	Mauve
Mini Var. Arabian	Pink	Nude	Pink	Low bun	Light stage	Mauve
Mini Var. Russian	Black	Black	Black	Mid-high bun	Light stage	Natural
Baker Girls	Pink	White or nude	Pink	High bun	Light stage	Mauve
Baker Boys	White	White	White	Slicked back away from face	Natural	Natural
Sailor Girls	Pink	White, pink or nude	Pink	Mid-high bun	Light stage	Mauve
Sailor Boys	White	White	White	Slicked back away from face	Natural	Natural

Party girls with short hair must augment with ringlet hairpiece.

BUNS: 1) Low-bun sets at bottom of hairline

2) Mid-high bun sets so bottom edge is at eye height

3) High bun sets at top of crown

To create flat bun, divide ponytail in 2 strands, then wrap and pin in opposite directions.

*Black knee highs (not tights) needed for 'quick change' soldiers girls (Party scene to Battle).

**Red felt circles for Soldiers provided by Ballet Idaho.

2011-2012 Morrison Center Parking

NOTE: The \$5 per car public parking fee for Morrison Center events has been discontinued. Instead, the per ticket service fee has been increased by \$1.50 at the point of ticket purchase to offset rising safety, personnel, maintenance and operating costs for the University.

Surface lots will be portioned for subscriber reserved parking for certain events.

-  Surface parking for Main Hall events.
-  Construction zone. Projected completion: Fall 2012
-  Lot closed for events

