

Please read and review with your child/children, and return the signed signature page to the front desk at Ballet Idaho during the 1st week of classes. Thank you!

BIA STUDIO ETIQUETTE In order to create a cohesive and positive environment, we ask kindly that this etiquette be followed:

- Faculty shall be addressed as Mr., Miss or Ms. followed by their first or last name.
- Be respectful to faculty and classmates; Students who are disruptive or disrespectful on the premises will be given a warning. A parent-teacher conference will follow if the issue continues.
- Bullying and harassment of any student by another student will not be tolerated. Students will be given a warning. A parent/teacher conference will be held if the issue continues.
- **Students who continually present disruptive, disrespectful, or bullying behavior risk losing their opportunities to perform in the Nutcracker and year-end recitals.
- Throw ALL TRASH in the garbage (including food wrappers, toe tape, bandaids, etc)

Arrival, Tardiness, & Waiting

- Students must arrive on time and be ready to dance prior to class start time. Always use the restroom before class to minimize class interruptions. When tardy, classroom etiquette dictates that the student waits until the end of the exercise to enter, and acknowledges the instructor prior to finding a place at the barre.
- When possible, students are asked to arrive dressed in class uniform, as changing room facility space is limited.
- Class arrival times are usually 15 minutes prior to the class start time. If a student needs to be dropped off earlier, they must wait quietly. Due to fire regulations, students will not be able to wait in the hallway outside of Studio 1; instead, they must wait in the studio 3 lobby.
- The executive offices are located close to Studio 4, therefore students must remain very quiet when waiting in the Studio 4 lobby. If it becomes noisy, students will lose this privilege.
- The Philharmonic Building is a shared space. Students must remain quiet and respectful of the property when waiting for class, i.e., no running, no sitting on glass tables, etc.
- If complaints are received about student behavior in the Philharmonic Building students will be required to wait at the Ballet Idaho Building until 5 minutes before class start time.

In The Classroom

- Refrain from talking or chatter and excessive questioning in class.
- Be attentive to group and individual corrections.
- Maintain a respectful and attentive posture and attitude during class. Leaning on barres, hands on hips, arms crossed in front of the chest are considered impolite stances; No sitting down during class unless the teacher has requested or permitted this.
- During Center Practice, the group that is waiting should stay engaged and work on the combination in the back. Refrain from going back to the barre, leaning on it, and losing focus.
- Refrain from walking in front of instructors and always give them sufficient space.
- If you must yawn in class, PLEASE cover your mouth.
- Older students are expected to be positive role models for younger students.
- All cell phones should be silenced during class. Students are required to put their phones away 10 minutes prior to class start time, and use the time for warm-up/ light stretching.
- Be ready to begin ALL exercises promptly upon the direction of the instructor.
- No playing pianos, using sound equipment, or swinging on barres.
- Personal belongings will be kept in the studios. Street shoes should be carried in studios.
- Only water bottles that close are permitted in the studios; No food in the studios.

DOORS & SAFETY

- Our doors will remain locked at most times throughout the year. This is a new safety measure put in place to keep students, faculty, and staff safe. There will be a bell at the main door of the main building that you may ring in order to be let in. Door monitors will be present at the 8th Street entrance at the class start and finish times. The Philharmonic building will have a door monitor at class start times.
- Cameras have been installed outside to monitor entrances and exits at our main entrance and our 8th Street entrance.

MANDATORY BIA DRESS CODE THIS DRESS CODE MUST BE FOLLOWED!

DRESS CODE FOR OUTSIDE: Dancers must cover up at all times when passing between buildings, being dropped off and picked up. Parking lots are high-traffic areas. This means putting on a sweater, sweatshirt, or jacket, and sweatpants, shorts, pants, or skirt.

CHILDREN'S DIVISION

Creative Movement: Any leotard and tights or movement attire, ballet slippers or slip-free socks
Pre-Ballet: Pink leotard and tights, ballet slippers

*Long hair must be pulled back in a bun or ponytail in all Children's Div. classes.

PREPARATORY AND PRE-PROFESSION DIVISIONS (Ballet 1 through Advanced)

LEOTARD STYLE & COLOR REQUIREMENT for ALL Curriculum Ballet Classes *WEAR MOI Brand

Ballet 1: Style, Color – Cabuki or Emeline, PINK

Ballet 2: Style, Color – Cabuki or Emeline, LILAC

Ballet 3: Style, Color –Faustine, AZUR BLUE

Ballet 4: Style, Color – Galate or Faustine, NAVY BLUE

Ballet 5: Style, Color – Galate, MAROON; Faustine, BURGUNDY

Ballet 6: Style, Color – Faustine, GREEN

Advanced: Style, Color – Galate, Cupidon, Coralie, Candide, BLACK

***Available to purchase at BIA beginning Sept. 1st BY APPOINTMENT:**

dnajman@balletidaho.org

Females in ALL BALLETS CLASSES and rehearsals

- Hair neatly secured and pulled up in a bun.
- Pink tights, pink ballet slippers; pointe shoes (if applicable) with ribbons and elastics.
- Students in Ballet level 2+ are encouraged not to wear underwear under leotards.
- All tights must be worn UNDER leotards.
- Absolutely no dangly jewelry, watches, wrist bands, etc in class.

Males in ALL BALLETS CLASSES and rehearsals

- Black, white or gray tights and socks, black or white fitted Tee; black or white ballet shoes

Extra-curricular Youth Ballet:

Black Leotard (no sparkles or neon) pink tights and ballet slippers

Jazz classes: Hair neatly secured, pulled away from the face in bun or ponytail; Leotard of any color, jazz pants or shorts (lower cut style), jazz shoes

Contemporary classes: Hair neatly secured in bun or ponytail; Any dark colored top, black tights, jazz pants or tight sweats, bare feet or socks

IMPORTANT REGISTRATION POLICIES

- All registrations are considered full year enrollments.
- Recital production and costume fees are included within the tuition.
- There is a \$25 NON-REFUNDABLE REGISTRATION FEE with all enrollments.

Refunds and Withdrawals

-Class withdrawals must be requested in an email, and are subject to a \$50 fee.

-**Academic Year Refunds** are only offered during the first 2-week period of new enrollment for the academic year. Refund requests made after the 2-week grace period are considered individually, and processed only for approved extenuating circumstances.

-**Refund requests** submitted prior to the course beginning will be considered individually, and in most cases be transferred as a credit.

-**Summer Program Refund Requests** must be submitted 2 weeks prior to the program start date, and refunds will ONLY be granted under extenuating circumstances, such as relocation, illness, or injury, in which case a doctor's note is required. A credit may be offered instead.

-**Adult Program Refunds** will only be granted under extenuating circumstances - long term injury or relocation. **There will be no refunds** for session programs such as the foundational course or an adult intensive.

- **Credits** issued must be used within that same academic year.

Monthly Payment Plans

-All monthly payment plans must have a valid credit card on file.

-MONTHLY Payments will automatically be charged to the card on file on the 1st of each month.

-Other forms of payment may be used if notification is received by the 25th of the preceding month.

-Under extenuating circumstances, payment can be delayed up to the end of the calendar month without penalty. This will require communication with the administrator.

-A 15% late fee will be incurred for payments made after the last day of the month, and for payments that are declined.

OTHER IMPORTANT ITEMS

COVID - 19

We will continue with strict protocols regarding illness. If you are ill, do not come to class and notify BIA administration. If you have come in close contact with a positive Covid-19 case, please notify us prior to coming to class. We will assess different situations individually as they arise.

Here are the guidelines we will follow:

COVID-19 Exposure: A quarantine is no longer recommended. Wear a high-quality mask for 10 days and get tested on day 5.

COVID-19 Symptoms and/or COVID-19 Positive: ISOLATE at home from others for 5 DAYS and wear a high-quality mask when you must be around others at home and in public. Continue to wear a high-quality mask through DAY 10. ISOLATION ENDS at DAY 5 if fever-free for 24 hours without the use of medication, and symptoms are improving, or never have had symptoms.

EXPERIENCING SYMPTOMS w/ out fever and test results are COVID-19 Negative, you may end Isolation. **Test Results must be presented to the BIA administrator.**

MODERATE OR SEVERE ILLNESS, or have a weakened immune system, isolate through day 10. If symptoms worsen, restart isolation at day 0.

MASKS - Masks are optional and will remain so unless the community rate is at a 'HIGH LEVEL' according to the CDC tracker. This policy will be adjusted when and if necessary.

* For students cast in the Nutcracker, MASKS will be required in rehearsals with the company during the 2 weeks prior to theatre week if the community rate is at a 'MEDIUM' or 'HIGH LEVEL'.

Lobbies and waiting areas

-Parents/guardians of young children may wait while students are in class. Please follow the same protocols for illness. Do not enter the building if ill. We will be monitoring the lobbies to make sure they do not become overcrowded; we ask kindly that you wait inside only if necessary. If we find that overcrowding is occurring then, regretfully, we will need to revert back to the former door drop off/pick up only procedures. Siblings of students must wait quietly in the waiting areas.

-Waiting during Rehearsals - We regret to advise that parents/guardians and siblings will not be able to wait inside the lobbies or waiting areas during rehearsals to avoid overcrowding and blocking of emergency exits. These areas are reserved for students.

The Nutcracker

-The **Audition** date has changed w/ select auditions on **SATURDAY, SEPT. 17. (details will follow)**

-ALL STUDENT parts will be included this year (Party Scene, Mini Mice, Battle, Angels, Bakers, Sheep, Sailors)

-BATTLE and MAYPOLE will be set over a 4 day period: Wed., Oct 12 5pm - 8pm; Thurs., Oct. 13 4:30 - 8pm; Fri., Oct. 14 4:30 - 8:00; Sat., Oct. 15 10am - 5 pm

*The BIA schedule will be altered Wed. - Fri., 10/12 -10/14 to accommodate.

* To audition for BATTLE or MAYPOLE, you must be available for these rehearsals.

-IF A STUDENT PLANS TO AUDITION FOR THE NUTCRACKER, they must be available for Friday and Saturday rehearsals!! Certain rehearsals will begin Sept. 17th; by Sept. 30th most parts will be scheduled (except Mini Mice, Battle and Maypole). Once casting is determined, a more detailed rehearsal schedule will be posted.

-Once rehearsals begin they take place each weekend (except 11/25. 11/26), with some after-school rehearsals in the two weeks prior to production. EXPECT SOME DAY TIME REHEARSALS theater week. We provide excuse letters for students to be released from school. **If you know that your student will not be able to meet these requirements, contact Emily prior to auditioning.**

Ballet Idaho Policies, Rules, and Regulations Signature Page

I acknowledge that I have read and understand Ballet Idaho's Policies, Rules, and Regulations, and have reviewed them with my child/children.

Parent/Guardian : _____

Student Name (s) :

Date: _____